

OUR WHOLE HOME CLEANING CHECKLIST

KITCHEN

- ✓ Counters cleaned - all items removed and replaced, if possible (uncluttered)
- ✓ Exterior of all benchtop appliances wiped clean
- ✓ Interior and exterior of microwave cleaned
- ✓ Cupboard fronts wiped clean
- ✓ Outside of fridge/freezer wiped clean and top dusted if uncluttered
- ✓ Backsplash polished and splatter free
- ✓ Top of stove scrubbed and polished
- ✓ Outside of oven cleaned; tea towels neatly folded
- ✓ Outside of dishwasher cleaned
- ✓ Tap cleaned - top, under handle, sides and around caulking
- ✓ Sink scrubbed and polished - if dishes are not present
- ✓ Kitchen table wiped clean
- ✓ Kitchen chairs/bar stools wiped clean - as needed
- ✓ Skirting boards dusted
- ✓ Exterior of rubbish bin wiped down
- ✓ Door and doorframe spot cleaned
- ✓ All points of contact cleaned (light switches, door knobs)
- ✓ Corners dusted
- ✓ Window sills dusted; glass spot cleaned
- ✓ Wall hangings dusted
- ✓ Mirrors polished
- ✓ Overall room appearance neat and tidy
- ✓ Floors vacuumed and mopped

BATHROOMS

- ✓ Vanity top wiped clean - items removed and replaced neatly
- ✓ Soap dish cleaned
- ✓ Toothbrush holder cleaned
- ✓ Tap cleaned - top, under handle, sides and around caulking
- ✓ Sink scrubbed and polished
- ✓ Exterior of cabinets wiped clean
- ✓ Backsplash cleaned and splatter free
- ✓ Mirrors polished
- ✓ Towels folded neatly
- ✓ Toilet interior scrubbed - if toilet brush is present
- ✓ Toilet exterior cleaned - including base, behind and drain
- ✓ Toilet paper holder cleaned
- ✓ Tub and shower area scrubbed and washed, including top lip of shower door (if present)
- ✓ All points of contact cleaned (light switches, door knobs)
- ✓ Window sills dusted; glass spot cleaned
- ✓ Door and doorframe spot cleaned
- ✓ Skirting boards dusted
- ✓ Exterior of rubbish bin wiped down
- ✓ Overall room appearance neat and tidy
- ✓ Floors vacuumed and mopped

HALLWAY & COMMON AREAS

- ✓ Ceiling fans cleaned - if reachable
- ✓ Mirrors polished
- ✓ Wall hangings and photos dusted
- ✓ Window sills dusted; glass spot cleaned
- ✓ Corners dusted
- ✓ All points of contact cleaned (light switches, door knobs)
- ✓ Skirting boards dusted
- ✓ Overall room appearance neat and tidy
- ✓ Floors vacuumed and mopped

BEDROOMS

- ✓ Ceiling fans cleaned - if reachable
- ✓ Mirrors polished
- ✓ Wall hangings and photos dusted
- ✓ Window sills dusted; glass spot cleaned
- ✓ Door and doorframe spot cleaned
- ✓ All points of contact cleaned (light switches, door knobs)
- ✓ Furniture dusted and cleaned
- ✓ Skirting boards dusted
- ✓ Bed made and linen changed (if fresh linen is provided)
- ✓ Overall room appearance neat and tidy
- ✓ Floors vacuumed and mopped

OTHER ROOMS

- ✓ Ceiling fans cleaned - if reachable
- ✓ Mirrors polished
- ✓ Wall hangings and photos dusted
- ✓ Window sills dusted; glass spot cleaned
- ✓ Corners dusted
- ✓ Door and doorframe spot cleaned
- ✓ Interior and exterior glass doors spot cleaned
- ✓ All points of contact cleaned (light switches, door knobs)
- ✓ Furniture dusted and neatened
- ✓ Sofa vacuumed and cleaned as needed
- ✓ Skirting boards dusted
- ✓ Overall room appearance neat and tidy
- ✓ Floors vacuumed and mopped

LAUNDRY / ENSUITE

- ✓ Sink and appliances polished
- ✓ Cabinets wiped down
- ✓ Window sills dusted; glass spot cleaned
- ✓ Overall room appearance neat and tidy
- ✓ Floors vacuumed and mopped

FOR THE RESET / DEEP CLEAN

In addition to the Whole Home Cleaning Checklist, these additional tasks are completed where applicable:

- ✓ Cobwebs removed
- ✓ Walls spot cleaned
- ✓ Windows polished
- ✓ Window and door tracks cleaned
- ✓ Louvres/blinds wiped clean
- ✓ Ceiling fans cleaned
- ✓ Skirting boards cleaned
- ✓ Wardrobe door tracks cleaned (bedrooms, where applicable)
- ✓ Glass doors polished and door tracks cleaned (where applicable)

SAFETY CHECKS

- ✓ Stove / oven is off
- ✓ Toilets are not running
- ✓ All taps are off
- ✓ Windows are left as found
- ✓ Door locked, if required
- ✓ Pets are safe
- ✓ Heating / air conditioning returned to its original setting

ADDITIONAL SERVICES AVAILABLE UPON REQUEST

- ✓ Oven cleaning
- ✓ Inside cupboards
- ✓ Inside fridge/freezer